



# McBride Capital

## Junior Loan Officer

McBride Capital is a commercial mortgage brokerage firm based in Lake Oswego, OR. We value work ethic, integrity, creativity, and an uncompromising dedication to our clients' success. We are currently looking to expand our team with candidates that can represent McBride Capital in a professional manner and that possess entrepreneurial motivation to succeed.

### Role and Responsibilities

- Work with a Senior Loan Officer to originate commercial real estate loans, working to ensure loans close smoothly and on time
- Maintain timely communication with borrowers, the processing team, and the senior loan officer
- Track local developers, buyers, and sellers of commercial real estate to understand their niche in the market and inform the Senior Loan Officer of potential origination opportunities
- Stay tuned to the lending landscape by learning lender platforms
- Utilize our CRM to track lender and borrower correspondence and contact information
- Work with the Senior Loan Officer to underwrite and package all loans prior to sending to lenders
- Identify and research properties and owners to increase volume and market share

### Required Experience and Skill Sets

- Bachelor's degree in Finance, Real Estate, Accounting, Economics, or relevant degree
- Strong communication skills with clients, consultants, lenders, and internal staff
- Ability to prioritize tasks with strong time-management skills
- Ability to understand and apply lending guidelines and regulations
- Highly developed critical thinking skills
- Command of the loan underwriting process and strong problem-solving capabilities
- Proficiency in Microsoft Office Suite, especially Microsoft Excel

### Preferred Personality Traits

- Ability to generate business, while performing under strict timelines
- Ability to work as part of a team
- Strong work ethic with a desire to consistently improve

### Overview and Benefits

- Employer-paid healthcare plan including dental and vision, as well as HSA account options
- Paid Holidays
- Paid Time Off (PTO) and Sick Leave equivalent to experience and tenure

